

Hutto Middle School Discipline Management Plan 2010-2011

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| 1 st Degree | Minor /Managed by Classroom Discipline Plan |
| 2 nd Degree | Serious /Formal Discipline Referral |
| 3 rd Degree | Persistent Serious Misconduct/ Severe Misconduct |
| 4 th Degree | Mandates placement at the DAEP |
| 5 th Degree | Discretionary/Mandatory Expulsion |

Prior to any disciplinary action being assigned by an administrator, a conference will be conducted with the student. At this conference, the student is advised of the offense and is given due process to explain his/her version of the incident.

Abbreviation Key:

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| ISS: | In-School Suspension |
| OSS: | Out of School Suspension |
| SRO: | School Resource Officer <i>(Possible citation issued)</i> |
| DAEP: | District Alternative Education Placement |
| FRI: | Friday Detention (4:00pm-6:30pm) <i>(Administrator assigned detention)</i> |
| 3rd D.O.W.N. | 3 rd Disruption or Work Needed <i>(Teacher assigned detention)</i> |
| <i>Italics:</i> | <i>Refers to behavior related to possible gang affiliation</i> |

1st Degree Offense: Minor

A formal referral is not required for Level I violations

Definition: Discipline for 1st Degree offenses are managed by the classroom teacher/team. **(Cell phone and dress code violations are handled through the office.)** Classroom teachers are to follow the student “**Self-Management Plan**” and document any infractions. If behaviors persist, a 1st degree offense may be elevated to a 2nd degree offense. Documentation will be required to demonstrate that prior interventions were attempted and found to be unsuccessful.

Examples of 1st Degree Misbehavior:

- Any violation of written/posted classroom/team/grade level guidelines/expectations
- Eating and /or drinking in an unauthorized area
- Cheating/copying the work of another
- Failure to do assigned work
- Horseplay and/or running in the hallway/classroom
- Minor inappropriate comments
- Public displays of affection, of an intimate or sexual nature
- Unauthorized possession of an iPod/CD player/ video camera/etc.

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| Cell Phone Should not be seen or heard AT ANY TIME during the instructional day | Each offense: phone is held by administrator. Parents must claim phone and pay \$15.00 fee |
| Dress Code Violation/ Showing Gang Colors/ Tattoos Student will be asked to change clothing or be provided with campus clothing (sweat pants, sweat shirt) to finish the day. | 1 st referral: Change into appropriate clothing/ <i>Gang letter home</i> 2 nd referral: Parent will be notified to bring appropriate clothing/one (1) day ISS/ <i>Pre-DAEP letter</i> |

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2nd Degree Offense: Serious Misbehavior

Requires a formal referral

Definition: A 2nd degree offense refers to a serious act of misconduct and/or *persistent* 1st degree offenses.

Examples of Serious Misbehavior:

- Inappropriate language to a student or teacher
- Harassment, coercion, bullying, threats or intimidation of a student
- Physical contact against a student (non-fight)
- Possessing or using a cigarette or tobacco product, matches, or lighter
- Inappropriate and persistent manner of insubordination
- Inappropriate sexual contact
- Using articles (not considered a weapon) to cause harm
- Forging a signature [notes, hall passes, school documents, etc.]
- *Graffiti*/writing of inappropriate messages on school building/property
- Leaving class or school without authorization
- Excessive/Repetitive Horseplay

Disciplinary consequences for 2nd degree offenses:

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| First referral | Friday Detention |
| Second referral | One (1) day ISS |
| Third Referral | Three (3) days ISS |
| Fourth Referral | Two (2) days OSS/ Pre DAEP Letter |
| Fifth Referral | Three (3) days OSS/Possible DAEP placement |
| Bus Misconduct | 1 st referral: Warning |
| | 2 nd referral: 3 days bus suspension |
| | 3 rd referral: 10 day bus suspension |
| | 4 th referral: Semester bus suspension |
| Promoting an illegal or unsafe activity fight, drug abuse, theft, etc. | Referral to administrator; level of involvement will be investigated and consequences will be determined/ SRO contacted |

3rd Degree Offense: Persistent Serious Misbehavior, Teacher Removal, and/or Severe Offense

Requires a mandatory teacher removal and/or Incident Report

Definition: Third degree misconduct is defined as “persistent 2nd degree misbehavior.” This may include a formal removal by a classroom teacher under **§ 37.002 (b) of the Texas Education Code**, or an administrative investigation which results in the determination that the student engaged in a severe offense.

Hutto Middle School Discipline Management Plan 2010-2011

Disciplinary consequences for 3rd degree offenses:

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| Fighting/mutual combat | 1 st : 3 days OSS/Pre-DAEP letter/ SRO contacted |
| | 2 nd : 3 days OSS/DAEP placement 30 days/ SRO contacted |
| | 3 rd : 3 days OSS/DAEP Placement 60 days/ SRO contacted |
| Gross Disrespect (Profanity or inappropriate gestures to a teacher/ student SRO contacted depending on the severity/intent of the action <i>Gang related nicknames/hand signs</i> | 1 st : TEACHER DIRECTED 3 days OSS Pre-DAEP letter/ <i>Gang letter home</i> |
| | 1 st : STUDENT DIRECTED 3 days ISS/ Pre-DAEP letter/ <i>Gang letter home</i> |
| | 2 nd : DAEP placement 30 days/ SRO contacted |
| Intimidation/ Threat/ <i>Gang Association</i> Associations for the purpose of intentionally harassing, threatening or intimidating a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading student rights by creating an intimidating or hostile educational environment | 1 st : 3 days OSS/SRO contacted/ Pre-DAEP letter/ <i>Gang letter home</i> |
| | 2 nd : DAEP placement 30 days |
| Physical Aggression (Assault by Contact) | 3 days OSS/DAEP placement 30 days / SRO contacted |
| Possession of a legal knife | Confiscated/parent pick-up |
| Displaying of a legal knife | 3 days OSS/ DAEP placement/SRO contacted |
| Theft intentionally depriving a student of his/her legal property | \$.01-\$20.00 2 days ISS/ restitution/ SRO contacted |
| | \$20.01-\$49.99 3 days ISS/ restitution/ SRO contacted |
| | \$50.01 and over 2 days OSS/ restitution/ SRO contacted |
| | 2nd Offense DAEP placement 30 days/ SRO contacted |
| Possession of ANY type of gun other than a firearm (air, pellet, paint, etc.) | DAEP placement 30 days/ SRO contacted |
| Destruction of property / <i>Graffiti</i> | Discretionary DAEP placement/ Restitution |
| Selling objects that appear to be weapons | 3 days OSS/Discretionary DAEP placement |
| Harassment/Bullying: Any physical, spoken, or written act of abuse, violence, harassment, intimidation, extortion, the use of vulgarity, cursing, making remarks of a personally destructive nature toward any other person, and any restriction or prevention of free movement of an individual | 1 st : 3 days ISS |
| | 2 nd : 3 days OSS/Pre-DAEP letter |
| | 3 rd : DAEP placement 30 days |
| Fireworks, Stink bombs, smoke bombs or other noxious chemical, mace or pepper spray | 1 st : 3 days OSS/Pre-DAEP letter |
| | 2 nd : DAEP placement 30 days |
| Discharging of Fire Extinguisher (non-emergency) | 1 st : 2 days OSS 2 nd : 3 days OSS/ DAEP placement 30 days |

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| Setting off Fire Alarm (Local Alarm; campus evacuation) | 1 st : 3days ISS |
| | 2 nd : DAEP placement/SRO contacted |
| Misbehavior while in ISS/ at lunch/ 3rd DOWN/ or assigned detention | 1 st : warning |
| | 2 nd : Friday Detention |
| | 3 rd : 2 days ISS/Friday Detention |
| | 4 th : 2 days OSS |
| Disrupting classes, school activities, or school related activities | 1 st : 2 days ISS |
| | 2 nd : 3 days ISS |
| | 3 rd : 2 days OSS |
| | 4 th : 3 days OSS/Pre-DAEP letter |
| | 5 th : DAEP placement 30 days |
| Drug Paraphernalia | Discretionary DAEP placement/SRO contacted/ISS/OSS |
| Possession of Ammunition | 1 st : 2 days OSS/SRO contacted |
| | 2 nd : 3 days OSS/Pre-DAEP letter |
| | 3 rd : DAEP placement 30 days |

**4th Degree Offense: Misconduct that leads to Mandatory
District Alternative Education Placement**
Requires a mandatory removal to the DAEP

Definition: The State Board of Education and State Law Require that certain offenses merit mandatory placement to the appointed district alternative educational setting. A student must be placed at DAEP if he/she commits any of the following offenses on or within 300 feet of school property or while attending a school-sponsored or school-related activity on or off school property (TEC 37.006)

Examples of Misconduct that merit mandatory DAEP placement:

- Committing an assault
- Retaliation against a school employee
- Terroristic threat
- Public lewdness or indecent exposure
- Possession, consumption of, and/or under the influence of marijuana or other controlled substance or alcoholic beverage
- Sale or distribution of marijuana and/or alcoholic beverages including controlled substances
- Any conduct punishable as a felony
- Student abusing own prescription drugs and/or giving it to another student
- Possession/distribution of simulated controlled substance
- Possession of a weapon
- Robbery
- Organized Crime

5th Degree Offense: Misconduct that leads to Expulsion

Definition: Mandatory Expulsion is defined as those offenses that require expulsion by state law and those offenses designated by the State Board of Education as to require mandatory expulsion.

Hutto Middle School Discipline Management Plan 2010-2011

Examples of Misconduct that merit expulsion:

- Use, exhibition, or possession of a firearm
- Aggravated assault, sexual assault, aggravated sexual assault,
- Arson
- Murder, capital murder, criminal attempt to commit murder
- Indecency with a child
- Aggravated kidnapping
- Retaliation against a school employee combined with one of the above-listed offenses on or off school property or at a school-related activity